

SECRET

Copy 2 of 5

16 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

SUBJECT: [REDACTED] - Three Travel Claims
 Covering the Period 24 October - 16 November 1955

1. It is requested that subject officer's lhh.1 account be credited in the amount of \$302.77 to liquidate advances as follows:

\$ 189.02 Balance of \$300.00 drawn on 21 November 1955
 113.75 Against \$200.00 drawn on 19 December 1955

When the requested action has been taken, [REDACTED] advance account balance should be \$86.25 which will be accounted for on or about 1 March 1956.

2. For your protection in taking this action, I certify that there are in the custody of the Project Comptroller three sufficient vouchers which are consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$302.77. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 87-56	6-1004-10-001	02.1	\$ 302.77

3. The Security Office requests that this voucher not be released through normal administrative channels.

[REDACTED]
 Authorized Certifying Officer
 Project Comptroller

Distribution:

- 0&1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSjr/c

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